

BEST ACHIEVING
COUNCIL OF THE YEAR



Barry Keel
Chief Executive

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www.plymouth.gov.uk/democracy

Date: 24 January 2012

Please ask for: Mrs Katey Johns, Democratic Support Officer
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OVERVIEW AND SCRUTINY MANAGEMENT BOARD

Date: Wednesday 1 February 2012
Time: 2 pm
Venue: Warspite Room, Council House

Members:

Councillor James, Chair

Councillor Nicholson, Vice Chair

Councillors Mrs Aspinall, Mrs Bowyer, Browne, Coker, Lock, Lowry, McDonald, Stark, Thompson and Wildy.

Co-opted Representative:

Mr D Fletcher, Chamber of Commerce.

Members are invited to attend the above meeting to consider the items of business overleaf.

Please note that unless the chair of the meeting agrees, mobile phones should be switched off and speech, video and photographic equipment should not be used in meetings.

Barry Keel
Chief Executive

OVERVIEW AND SCRUTINY MANAGEMENT BOARD

AGENDA

PART I – PUBLIC MEETING

1. APOLOGIES AND SUBSTITUTIONS

To receive apologies for non-attendance submitted by Overview and Scrutiny Management Board Members and to note the attendance of substitutes in accordance with the Constitution.

2. DECLARATIONS OF INTEREST

Members will be asked to make any declarations of interest in respect of items on this agenda.

3. MINUTES (Pages 1 - 10)

The Management Board will be asked to agree the minutes of the meetings held on 22 November and 14 December 2011.

4. CHAIR'S URGENT BUSINESS

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

5. SCRUTINY PERFORMANCE (Pages 11 - 22)

The Board will consider a report by the independent advisor prepared following a series of training and observation events.

6. SCRUTINY OF BUDGET PRIORITIES AND CORPORATE PLAN 2012 (TO FOLLOW)

The Board will consider the draft report arising from scrutiny of the budget priorities and corporate plan.

7. TRACKING DECISIONS (Pages 23 - 24)

The Overview and Scrutiny Management Board will monitor progress on previous decisions.

8. CALL-INS

Members will be advised of any executive decisions that have been called in.

9. FORWARD PLAN (Pages 25 - 32)

To receive new items from the Forward Plan with a view to identifying items for scrutiny.

10. RECOMMENDATIONS (Pages 33 - 34)

To receive and consider recommendations from panels, Cabinet or Council.

11. PROJECT INITIATION DOCUMENTS

To consider proposals for task and finish groups submitted by the overview and scrutiny panels.

12. TASK AND FINISH GROUP REPORTS / UPDATES

To receive for consideration any Task and Finish Group reports or updates on those currently in progress.

13. WORK PROGRAMMES (Pages 35 - 44)

To consider and approve work programmes for each of the Panels, to include a progress update from each of the Chairs.

14. EXEMPT BUSINESS

To consider passing a resolution under Section 100A (4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item(s) of business on the grounds that it (they) involve(s) the likely disclosure of exempt information as defined in paragraph(s) ... of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

PART II (PRIVATE MEETING)

AGENDA

MEMBERS OF THE PUBLIC TO NOTE

that under the law, the Panel is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

NIL.